



ST. KALEMBA S.S Villa Maria, Bbaala Campus

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passport-size
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APPLICATION FORM OFFICE OF THE HEADMASTER

Application Ref: SMUK.....

APPLICATION FOR SENIOR TERM.....

VISION

All learners believe in their power to embrace learning and to own their future

MISSION

To provide all students with a superior education so that they may achieve their full human potential

CORE VALUES

HONESTY, EXCELLENCE, PROFESSIONALISM, TALENT GROWTH, VALUE, CHRIST CENTERED

SCHOOL RULES AND REGULATIONS

In any civilized community, it is necessary and essential to have rules and regulations which members pay regard to. ST. KALEMBA S.S, VILLA MARIA being a community with people of different social background, it operates in strict observance of the set rules.

You are expected to know and observe these rules and regulations as well as any other directions and guidelines that may be issued from time to time.

If you break any of these rules and regulations you will be punished, dismissed or even sued in courts of law. Every student is expected to behave in a proper way and becoming manner towards him or herself and other people.

STUDENTS

1. It is the duty of every student to obey all the staff, and students' leaders. Violation of this rule will lead to expulsion.
2. You must disassociate yourself from any form of bad habit and endeavor to expose all those bad elements among your fellow students. You should not condone, convene at, aid or abate acts of indiscipline within or outside the school. Anyone found guilty shall face the disciplinary measures accordingly.
3. Teasing of any kind, whether through fighting, abusing or bullying other students is prohibited and shall lead to dismissal.
4. Mobile phones are strictly prohibited from school; violation of this rule will lead to expulsion from school.
5. The following are not accepted in school; cameras, radios, water heaters, CD players, clothes other than specified as school uniform and all other dangerous items. Any body found in possession of the above mentioned will be liable to suspension and any other punishment.
6. Buying and selling of items in school, borrowing and lending money, gambling, sports betting and other form of corruption during campaigns are condemned. Culprits of illegal deals will be suspended for two weeks and the culprits of bribery and corruption shall be disqualified from any elective position at school.
7. Smoking of any kind as well as taking or keeping intoxicants is a major offence and shall lead to severe punishment or dismissal.
8. Vandalism and malicious damage of school property i.e. writing on desks, walls of classrooms and toilets, breaking desks, windowpanes, etc., is highly punishable and shall attract a penalty.
9. Use of obscene and abusive language is strictly condemned.
10. Any student guilty of theft shall be dismissed instantly.
11. Shouting and any form of noise, which may disturb the freedom of others is forbidden.
12. Bed sharing to boarding students is unacceptable and strongly prohibited. Culprits shall be counseled and they shall write commitments to refrain from bed sharing. Repeated offenders shall be given indefinite suspension.

13. Any student who takes a French leave (escape from school) shall face disciplinary action. Any Permission required for more than 12 hours shall be obtained from Head teacher or Deputy.
14. Ear rings, bangles, caps, hats, lipsticks, hair plaiting, perming, nail colorings styled haircuts are strictly forbidden at school. Student's hair should be kept short.
15. Each student is to be familiar with the school routine/program so as to always be in the right place at the right time doing the right thing i.e. lessons are compulsory, no missing preps, no missing exams, students are to attend Sunday mass/services and other prescribed prayers. Any offender identified as a culprit more than twice shall get indefinite suspension.
16. Any immoral relationships between students or any other persons is highly prohibited. Punishment is indefinite suspension. Any girl found pregnant will be indefinitely suspended.
17. Prolonged conversation at awkward times or in isolated places is punishable.
18. Rumor mongering and backbiting is highly prohibited.
19. Large sums of money exceeding 20,000/= shall be kept with the Bursar. The school shall not be responsible for any money greater than 20,000/= if it gets lost/stolen.
20. Forgery of any documents including reports, signatures, pass-outs and others is a criminal offence. The culprit will be forwarded to the disciplinary committee and thereafter expelled from the school.
21. All students are to contribute towards the creation and reservation of a clean and beautiful school environment i.e. to use only pathways, no climbing trees or any other action that dismantles the school environment. Culprits will serve punishments as prescribed in regard to maintenance of the environment.
22. All students are expected to respect information on the notice boards and not append anything extra on official notice. Offenders shall make public and written apologies for their misconduct and write educative articles of not less than 1000 words to be pinned on the students' notice boards.
23. Students with chronic health problems must declare such health problems on admission with relevant documentation.
24. Students must observe personal hygiene e.g. washing, bathing etc. Failure to do so is punishable.

VISITORS

1. Borders shall be having their visitation once in a term, which shall always be indicated in the school program attached to the end of term circular.
2. All visitors shall first identify themselves to the gate keeper on duty and shall sign in the visitors' book.
3. Visitors must seek permission from the school administration before talking to any student. Those found talking to any visitor without permission will be sent home with their visitors for a week.
4. A visitor's card is to be issued on arrival at school. This card shall bear the student's photo and parents'/guardians photo (should be stamped) at school to be presented at the gate during visitations.
5. No visitor shall be allowed in dormitory. Violation of this shall lead to a week suspension of the concerned student.
6. Visitors shall leave the school not beyond 6:00pm.
7. Visitors shall not be escorted by the student beyond the school gate.
8. A student shall not receive a visitor on any other day other than a visiting Sunday unless permission has been granted by relevant authorities.

DECLARATION

I I have read and understood the school rules and regulations and I shall follow and abide by them.

Signature

Parents' name

Signature

APPLICANT'S PERSONAL INFORMATION:

Name: (use name on academic documents)	Surname:	
Other Name:		
Title: (Rev., Dr., Mr., Miss, Mrs.)		
Gender:	Male:	
	Female:	
Date of Birth:	DD:	MM:
YYYY:		
Nationality:		
Country of Residence:		
Home District:		
Home Diocese:		
Religious Affiliation: (if Christian, state denomination):		

DISABILITY:

Do you have any physical disability? Yes No

- Chronic Illness
- Physical Disability
- Impairment (Hearing, Speaking, Seeing, etc)
- Others,

Briefly state nature of disability _____

PARENT'S CONTACTS:

Postal Contact:	Country	District:	County:
	Parish:		Town/ Village:
Telephone:	P.O. Box	Email:	

ALTERNATIVE CONTACTS:

Give details of Parents, Guardian and where applicable the sponsor

	Sponsor (If applicable)	Other contact (1)	Other contact (2)
Name			
P.O Box			
Town			
Telephone			
Email			

PRIMARY SCHOOL (PLE – RESULT)

Attended

ENGLISH MATHS SCIENCE S.ST AGGREGATES GRADE

To be filled in by applicant for senior 2, 3, and 4 only.

Former school

Identifier in class Overall learner achievement.....

(To be filled in by 'A' level applicant only)

Former school attended

'O' LEVEL RESULTS

SUBJECT	GRADE	SUBJECT	GRADE	SUBJECT	GRADE	SUBJECT	GRADE

Division Year

Are you an orphan/refugee?

Please attach a copy of your P.L.E/U.C.E result slip or report from former school and your 3 current pass port photos.

MEDICAL EXAMINATION

PART 1 (To be filled in by the Applicant)

Have you have ever had any serious illness or accident? If so state the nature of the illness or accident and when it occurred?

.....Have you ever suffered from Pneumonia or Asthma?

.....Have you ever coughed blood? Yes/No

.....Do you suffer from any digestive complaints? Yes/No

.....Have you ever had discharge from ears? Yes/No

.....Have you ever had any fits? Yes/No

.....When you were last vaccinated against Small pox?

TetanusB.C.GPolio

Meningitis

Student's signature

Date

PART2 (To be filled in by the Medical Personnel)

1. Relevant details of any past illness.....

2. Is there any evidence of dispose of the heart?

3. What is the blood pressure?.....

4. Eyes

Conjunctive

Jaundice

Other

Visual Acuity

R.....L.....

If any acuity is below standard, the applicant should be advised to get refractory error corrected before school.

5. Ears – any sign of deafness?.....

6. Teeth

7. Heart

8. Murmurs

9. Weight

10. Genitals

11. Height

12. Skin/muscle/skeletal

13. Urine albumen.....

14. Diabetes.....

15. Chest: - Is there any evidence of pleurisy or tuberculosis of lung?

16. Abdomen – are there any defects e.g hernias that require attention?.....

17. Any sign of pregnancy (in female)

18. Limbs: - Is there any deformity or disability which would seriously handicap his/her studies?

.....

19. X – ray

20. Report of the urine

21. Other observations or relevant findings

.....

22. a) I have examined the above mentioned candidate and consider that he/she is medically fit/not fit

.....

b) Although I have examined the above mentioned, he/she would have the following conditions attended to immediately

on arrival to school.

.....

Name of medical examining officer

Signature Qualification

Date of medical Examination

Address

OFFICIAL STAMP.....